311 Crisis / Triage Specialist AMHS: Provides rehabilitation case management services as outlined in the Texas Administrative Code and current state guidelines for persons with persistent and severe mental illness including advocacy, crisis services, individual and group skills training and other tasks as assigned by mental health services manager. Bachelor’s Degree in Social Work, Sociology, Psychology, or Counseling with 2 years Human Services Experience. Ability to speak a second language relevant to population served is preferred.

399 Outreach Screening Assessment and Referral Coordinator: To advocate for and assist persons coping with substance abuse and/or diagnosed with severe and persistent mental illness. To provide education, assessment, diagnosis/diagnostic-impressions and referrals to state contracted detox and/or residential treatment facilities in accordance with OSAR regulations. Additionally will provide substance abuse treatment services to identified clients, in accordance with appropriate licensing rules. Provides assessment and treatment within the DSHS/TAC approved training methodologies for Outpatient Substance Abuse Treatment Program under the direction of the Outpatient Substance Abuse Program Manager and the Waiver Director. Knows and ensures compliance and fidelity with all state and federal statutes as well as all contract and/or licensing requirements for the Outpatient Substance Abuse Treatment Program. Participates with the treatment teams in developing appropriate treatment plans for clients being served in the program, and in all state required OSAR activities. Bachelor's Degree in Psychology, Sociology and/or Social Work. Requires LCDC, LCSW or LPC licensure. Two years of demonstrable professional experience successfully working with individuals with chemical dependency and/or mental illness issues preferred.

331 ACT Case Manager: Provides rehabilitation case management services strictly adhering to the ACT model as outlined in the Texas Administration Code and DSHS guidelines. Medication training and support along with supported employment and supported housing. Advocacy within TCC and in the community for all clients assigned to ACT services. Regular uniform assessments will be performed as required to assess client needs and continuity of care. Psychosocial rehabilitation, skills training, crisis response, and other tasks as assigned by mental health services director.

245 Office Manager for ECI/YES Programs: Provides supervision of other ECI clerical support services, provides clerical support for the YES Waiver program. Must have a strong computer background working with a variety of database programs in order to learn and utilize various data management programs as well as the agency’s electronic health record system. High School Diploma or equivalent; two year’s data management or secretarial experience.

397 Houseparent II / Crisis Support Tech: This position is an “as needed” position. The position will cover vacation days of regular staff members in both the group home and crisis respite setting. Although there are no set hours, it will be approximately 1-2 shifts/week. This position is responsible for providing assistance and supervision to individuals with development disabilities, mental illness and/or substance abuse issues in a residential or crisis respite setting. This position maintains a home-like environment for individuals living in a group setting and assumes responsibility for enhancing consumer’s personal wellbeing and promoting social and emotional functionality as well as monitoring for crisis stabilization when appropriate.

365 Crisis Respite Office Manager: Provides office management and clerical support, receptionist, data entry and other duties for the Crisis Respite Unit. Must have a strong computer background working with a variety of database programs in order to learn and utilize various data management programs as well as the agency’s electronic health record system. High School Diploma or equivalent required; two year’s data management or secretarial experience preferred.
277 **Waiver Services RN for IDD HCS/TxHml**: This position provides Registered Nursing Services to HCS and TxHml consumers in community and home settings. This position also provides medication delegation, medication review, inventory of HCS/ TxHml medications, and education and in-services for training purposes of unlicensed staff and consumers. This position works in conjunction with the LVN's assigned to the waiver programs to ensure that all nursing needs are met or exceeded. This position practices in accordance to the rules set forth in the Texas Administrative Code (TAC), the Texas Board of Nursing (BON), and in accordance to all HCS/TxHml Nursing Standards, principles, and Billing Guidelines.

295 **Rehabilitation Case Manager – C&A services**: Provides rehabilitation case management services as outlined in the Texas Administration Code and current state guidelines for persons with persistent and severe mental illness including advocacy, crisis services, individual and group skills training and other tasks as assigned by mental health services manager.

306 **Counselor/Triage Specialist**: This position provides a variety of services, including advocacy to assigned caseload. Master’s Degree in Social Work, Sociology Psychology, Education or Counseling with Human Services experience. LPC/LCSW (or LPC/LCSW intern) required. Ability to speak a second language relevant to population served is preferred.

379 **Receptionist /Office Support**: Provides clerical support, receptionist, data entry and other duties for the Waiver Counseling Program. High school graduate or equivalent required, college work in Business Practice preferred. Two years’ experience in an office setting doing a variety of clerical functions also preferred. Computer skills required.

205 **Site Based Habilitation Skills Trainer**: To provide Habilitation training to program participants in accordance with each individual service plan. High school diploma or equivalent (GED). One (1) year experience working with individuals with intellectual and developmental disabilities in a Habilitation environment preferred.

115 **Houseparent II**: This position is responsible for providing assistance and supervision to adults whom are developmentally and mentally disabled. This position maintains a home-like environment for individuals living in a group setting and assumes responsibility for enhancing consumer’s personal wellbeing and promoting social, emotional and intellectual growth. High school diploma or equivalent (GED). Experience working with individuals mental and developmental disabilities desirable.

392 **HCBS Case Manager**: Provides rehabilitation case management services strictly adhering to the HCBS model as outlined in the HCBS Provider Manual and HHSC guidelines. Medication training and support along with supported employment and supported housing and other services defined by the program will be provided. Advocacy within TCC and in the community for all clients assigned to HCBS services is critical to this role, as well as programs and activities which promote independence and community integration. Regular uniform assessments will be performed as required to assess client needs and continuity of care. Psychosocial rehabilitation, skills training, crisis response, and other tasks as assigned by mental health services director are required for this position. Bachelor’s Degree in Social Work, Sociology, Psychology, or Counseling with 2 years Human Services

383 **Authority Services Facilitator**: The primary function of this position is to coordinate services maintained by Authority Services. This includes the initial eligibility screening for IDD Services, enrollment functions, and maintenance of continuity of care through Service Coordination activities. This position is responsible for possessing a working knowledge of all TAC and program requirements for HCS and TxHml Waivers, Community First Choice Entitlement, CDS option, PASSR activities, and General Revenue Services. This position is responsible for possessing working relationships with all regional private providers and DADS. This position is responsible for a working knowledge of all Service Coordination requirements set forth by DADS, and is responsible for on-going monitoring of these activities.